

GARMENT CLEANING & ALLOCATION GUIDELINES

Garment Cleaning / Year:

365	days per year
20	days holiday
8	days bank holiday
104	weekend days

TOTAL WORKING DAYS = 233

Advised allocation of 3 bottoms/dresses, 2 Jackets/Waistcoats per full time worker.

JACKETS 233 days - 2 jackets = 116 days wear/year
wear for 10 days before washing = maximum 10 washes or
10 dry cleans per year

WAISTCOATS 233 days - 2 waistcoats = 116 days wear/year
wear for 10 days before washing = maximum 10 washes or
10 dry cleans per year

Please note our Business Casual Tweed Waistcoats and Jackets are dry clean only.

TROUSERS 233 days - 3 bottoms = 77 days wear/year
wear for 4 days before washing = maximum 20 washes per year

SKIRTS 233 days - 3 bottoms = 77 days wear/year
wear for 4 days before washing = maximum 20 washes per year

DRESSES 233 days - 3 bottoms = 77 days wear/year
wear for 4 days before washing = maximum 20 washes per year

KNITWEAR 233 days - 3 pieces = 77 days wear/year
wear for 4 days before washing = maximum 20 washes per year

This document is intended as a guideline only, and subject to following washing instructions on the label of the garment.

Ideally, full-time wearers should receive a minimum of:

- 2 jackets/waistcoats
- 3 trousers/skirts/knitwear
- 5 shirts/blouses

The same garments should not be worn on consecutive days.

All information is correct at time of print (December 2018).
Every effort has been made to ensure that all colour reproduction is as accurate as possible.

